2022-2023 MEMBERSHIP REPORTING and DUES FORM

Membership must be reported and dues received (if applicable) at the NDPTA State Office by the last day of each month from September-April. Membership reports must be submitted monthly even if no new members were added that month. Please complete the membership reporting form and mail it into the NDPTA State Office.

1. **PTA Unit #:** ________________  **School Name:** ______________________________

2. **Reporting period:** Please report any NEW members through the 25th of the month.
   - [ ] September  
   - [ ] October  
   - [ ] November  
   - [ ] December  
   - [ ] January  
   - [ ] February  
   - [ ] March  
   
   (Final Report & Payment for the school year)

3. **Number of NEW members joining this reporting period:** __________________________

4. **Dues being submitted:** # of new members x $4.25 per member = $_______________
   (NOTE: $4.25 includes State dues of $2.00 and National dues of $2.25)

Make Checks Payable to:

NDPTA
PO Box 943
Fargo, ND 58107

If you are using MemberHub:

- Please submit your dues electronically on the last day of the month.
- If you have less than 5 new members in any month, you may wait until you have 5 memberships with the exception that all dues need to be submitted by April 30.

May 1, 2022